

**The Corporation of the Town of Rainy River  
Administrative Report**

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**Date:** March 2<sup>nd</sup>, 2026  
**To:** Mayor and Council  
**Subject:** Committees  
**Submitted by:** Shara Lavallée, CAO/Clerk-Treasurer

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**RECOMMENDATION:**

For discussion – once confirmed, this information can be added to the municipal website.

**BACKGROUND:**

A review of current committees is a helpful housekeeping item before the new Municipal Council term starts in November 2026.

All six committees are authorized and regulated by the Procedural By-Law.

**DISCUSSION:**

Committees

1) Finance/Personnel

- Budgeting: Reviewing annual operating and capital budgets
- Audit & Reporting: Monitoring financial statements, tax rates, and reserve funds.
- Human Resources: Overseeing labor relations, collective bargaining with unions, and personnel policies (hiring, benefits, and training).

Chair: Councillor Armstrong

Members: Mayor Ewald, Councillor Newman, Councillor Kreger, Councillor Armstrong

2) Health & Safety

- Workplace Safety: Ensuring compliance with the Occupational Health and Safety Act (OHSA) for all municipal employees.
- Risk Management: Identifying physical hazards in municipal buildings or worksites to reduce liability and insurance costs.

Chair: Councillor Helgeson

Members: Councillor Hagarty, Councillor Helgeson

3) Public Works/Water & Sewer/Recycling

- Infrastructure: Overseeing road maintenance, snow plowing, bridge repairs, and sidewalk projects.
- Water Utilities: Monitoring the safety and delivery of drinking water and the management of wastewater lagoon.
- Waste Management: Managing garbage collection contracts, recycling programs, and the operation of local landfills or transfer stations.

Chair: Councillor Prost

Members: Mayor Ewald, Councillor Prost, Councillor Kreger, Councillor Helgeson, Councillor Hagarty

4) Property/By-laws/AMBIS Economic Development/Tourism

- Municipal Properties: repairs, maintenance, construction, includes rentals
- By-Laws: usually zoning or property related; by-law enforcement
- Zoning: applications

Chair: Councillor Prost

Members: Mayor Ewald, Councillor Prost, Councillor Helgeson, Councillor Hagarty

5) Economic Development/Tourism

- Business Attraction: Working to fill empty storefronts or attract new industry.
- Events: Supporting local festivals or regional events that bring in outside spending.
- Promotion: Managing the town's website and social media presence for visitors

Chair: Councillor Armstrong

Members: Mayor Ewald, Councillor Newman, Councillor Kreger, Councillor Armstrong, Councillor Hagarty

6) Beautification/Cemetery/Hannam Park

- Landscaping: Managing flower planters, park benches, and town entrance signs.
- Hannam Park: Specifically overseeing the maintenance and improvements (docks, playgrounds, or pavilions)
- Cemetery: Ensuring dignified maintenance of burial grounds and managing the "Perpetual Care" funds required by Ontario law.

Chair: Councillor Armstrong

Members: Mayor Ewald, Councillor Newman, Councillor Newman, Councillor Armstrong